



**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE MINUTES**

**Facilities Committee  
Central Office Meeting Room  
February 17, 2010 4:00pm  
*Minutes***

I. Called to Order 4:08pm

PRESENT: B. Stelts, C. Gunkle, J. Liberati, J. Snell, T. Bergey, R. Andrulevich, R. Balik

ABSENT: B. Miracle, L. Christman, S. Knoll

OTHERS:

II. APPROVAL OF MINUTES OF January 20, 2010

III. PRESENTATIONS / REPORTS – none

IV. OLD BUSINESS-

- Meeting with Township: Two meetings were scheduled and both were canceled, no meetings have been rescheduled as of yet. The District meeting with the Township is to discuss 378 signage, batting/storage location and the upper drive at the Middle School.
- Central Office Overhang: Is on Erik's schedule to be done, snow removal has taken priority.
- Central Office Renovation Consideration: No updates.
- Data Closets – IS: Support Services is waiting on JBM for a price, we should have it by Friday, February 19, 2010.
- Project Retainage: The current retainage list was sent out (attached), Albarell Electric will be paid complete \$177,212, Penn Builders retainage is being held because of problems.
- AHERA: Follow up to the EPA Inspection, we were issued a fine for failure to have Management Plans available at each location and failure to conduct periodic inspections, total fine \$11,330. We were able to offset the fine with normal costs of training, remediation and documentation to become compliant, total cost \$11,600. Inspections were completed in August of 2009 and February 2010.

V. NEW BUSINESS-

**FOOD SERVICE**

- Steamer Safety Issues: We have lime build-up, the District received a price for a water softener, at approximate cost of \$22,000, plus on going maintenance for the High School kitchen. Gina Giarratanna found a water filter system, estimated cost \$1500, with a yearly maintenance of



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\$500, this will be installed at the High School and should solve the problem.

- Hopewell Inspection: Health Inspector said the cafeteria is one of the best he has seen, well taken care of and very clean.

**Transportation**

- Meeting with the President of First Students is on March 2, 2010, the reason for the meeting is unclear at this time.
- First Student Contract: Administration is still reviewing.
- Dr. Stelts inquired about the fuel issues with First Students, they are being resolved, Mr. Snell indicated the outcome maybe positive due to the efforts of Ronda Andrulevich.

**Facilities**

- Grounds: Water run off on property is becoming a problem. Water is running across paving, residential properties on Camp Meeting Rd and heaving sidewalks. The District is trying to identify where the fault lies- one of the Engineers, the Architect or an act of God. Mr. Winfield (Construction Attorney) recommend Gannett Fleming Engineering. A meeting is scheduled for the week of February 22, 2010. Dr. Stelts asked if they are going to try and figure out why we are having these problems? Yes, Gannett Fleming will identify where the problem lies and a solution.
- Fuel bid renewal with County: Mr. Bartholomew is reviewing the documentation for Lehigh County Co-op Bid.
- Snow Removal: Going well, rented equipment (front-end loader), Mr. Bergey wanted to acknowledge the grounds, maintenance and custodial staff, who worked tirelessly and came in over the Holiday to complete. Per Tom Nervine, Director of Lehigh County Emergency Management, the District should keep track of our expense, may be able to get some reimbursement from the county.
- Mrs. Gunkle comment on how great the phone service Connect-Ed is with notifications. Mr. Liberati mentioned that 3300 calls go out in a matter of 6 minutes. The phone system is going to be used for more urgent information, not for general announcements.

VI. VISITORS' COMMENTS- no visitors present

VII. EXECUTIVE SESSION

VIII. OPEN SESSION

ADJOURNMENT

4:45pm



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ATTEST: Rita Balik Secretary / Recorder